

HEREFORDSHIRE COUNCIL FORWARD PLAN



This document, known as the Forward Plan, sets out the decisions which are expected to be taken during the period covered by the Plan by either Cabinet as a whole, or by individual Cabinet Members. The Plan is updated regularly and is available on the Herefordshire Council website (www.herefordshire.gov.uk) and from Council Offices. This edition supersedes all previous editions.

The council must give at least 28 days' notice of key decisions to be taken. A key decision is one which results in the council incurring expenditure or making savings of £500,000 or more, and/or is likely to be significant in terms of the strategic nature of the decision or its impact, for better or worse, on the amenity of the community or quality of service provided by the council to a significant number of people living or working in the locality affected.

Current cabinet members are listed below. For more information and links papers for Cabinet meetings please visit <https://councillors.herefordshire.gov.uk/mgCommitteeDetails.aspx?ID=251>

Councillor Jonathan Lester	Corporate Strategy and Budget (Leader of the Council)
Councillor Elissa Swinglehurst	Culture and Environment (Deputy Leader of the Council)
Councillor Carole Gandy	Adults, Health and Wellbeing
Councillor Ivan Powell	Children and Young People
Councillor Harry Bramer	Community Services and Assets
Councillor Graham Biggs	Economy and Growth
Councillor Pete Stoddart	Finance and Corporate Services
Councillor Barry Durkin	Roads and Regulatory Services
Councillor Philip Price	Transport and Infrastructure
Councillor Dan Hurcomb	Local Engagement & Community Resilience

Documents submitted in relation to each decision will be a formal report, which may include one or more appendices. Reports will usually be made available on the council website at least 5 clear working days before the date of the decision. Occasionally it will be necessary to exempt part or all of a decision report from publication due to the nature of the decision, for example if it relates to the commercial or business affairs of the council. Other documents may be submitted in advance of the decision being taken and will also be published on the website unless exempt.

To request a copy of a decision report or related documents please contact governancesupportteam@herefordshire.gov.uk or telephone 01432 261699.

Report title and purpose	Decision Maker and Due date	Lead officer and lead cabinet member	Directorate	Notice of decision first published / ID	Issue Type and exemptions
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FORWARD PLAN FOR 2 October 2026 ONWARDS

The following information is provided for each entry in the Forward Plan:

Heading	Contains
Report title and purpose	A summary of the proposal
Decision Maker and Due date	Who will take the decision and the date the decision is expected to be made
Lead cabinet member and officer contact(s)	The cabinet member with responsibility for this decision and the officers producing the decision report.
Directorate	The directorate of the council responsible for the decision.
Date uploaded onto plan	The date the decision was first uploaded and the notice period started for key decisions.
Decision type, exemptions and urgency	Whether the decision is a Key or Non-Key decision, if the report is expected to be fully open, partly exempt or fully exempt and if urgency procedures are being followed.

Decisions to be taken by Cabinet at a formal meeting are listed first, ordered by date, and include both Key and Non-Key decisions. Decisions to be taken by individual Cabinet Members are then listed, grouped by portfolio area and sorted by date. These include Key and Non-Key decisions.

Report title and purpose	Decision Maker and Due date	Lead cabinet member and officer contact(s)	Directorate	Date uploaded onto plan	Decision Type, exemptions and urgency
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Cabinet decisions by date (Key and Non-key listed)

Early Help Task and Finish Group - final report To provide Cabinet with the final report of the Children and Young People Scrutiny Committee's Early Help task and group, looking at the provision of early help in Herefordshire.	Cabinet 22 October 2026	Cabinet member children and young people Danial Webb, Statutory Scrutiny Officer Danial.Webb@herefordshire.gov.uk Tel: 01432 260659	Children and Young People	2 October 2026	Non Key Open
Travel Plan Strategy The purpose of this report is to seek Cabinet approval for an updated Travel Plan process for Herefordshire. The updated approach sets out a clearer, more consistent and outcome-focused process for the development, implementation and monitoring of travel plans across new developments, existing organisations and key trip-generating sites.	Cabinet 22 October 2026	Cabinet member transport and infrastructure Ffion Horton, Transport Planning Services Manager ffion.horton@herefordshire.gov.uk	Economy and Environment	2 October 2026	KEY Open

Report title and purpose	Decision Maker and Due date	Lead cabinet member and officer contact(s)	Directorate	Date uploaded onto plan	Decision Type, exemptions and urgency
Q2 2026/27 Budget Report To report the forecast position for 2026/27 at Quarter 2 (September 2026), including explanation and analysis of the drivers for the material budget variances, and to outline current and planned recovery activity to reduce the forecast overspend. To provide assurance that progress has been made towards delivery of the agreed revenue budget and service delivery targets, and that the reasons for major variances are understood and are being addressed to the cabinet's satisfaction.	Cabinet 26 November 2026	Cabinet member finance and corporate services Stacey Carter, Head of Strategic Finance (Deputy S151), Rachael Sanders, Director of Finance stacey.carter@herefordshire.gov.uk, Rachael.sanders@herefordshire.gov.uk Tel: 01432 383095, Tel: 01432 383775	Corporate Support Centre	2 October 2026	Non Key Open
Q2 Performance Report 2026-27 To review performance for Quarter 2 (Q2) 2026/27 and to report the performance position across all Directorates for this period.	Cabinet 26 November 2026	Cabinet member finance and corporate services Jessica Karia-Fitzgerald, Head of Corporate Performance and Intelligence j.karia-fitzgerald@herefordshire.gov.uk Tel: 01432 260976	Corporate Support Centre	2 October 2026	Non Key Open

Report title and purpose	Decision Maker and Due date	Lead cabinet member and officer contact(s)	Directorate	Date uploaded onto plan	Decision Type, exemptions and urgency
Risk Management Update Q2 2026/27 To provide an update on the status of corporate risks at the end of Quarter 2 2026/27 (September 2026) and provide assurance that risks are being managed effectively across the council.	Cabinet 26 November 2026	Cabinet member finance and corporate services Stacey Carter, Head of Strategic Finance (Deputy S151), Rachael Sanders, Director of Finance stacey.carter@herefordshire.gov.uk, Rachael.sanders@herefordshire.gov.uk Tel: 01432 383095, Tel: 01432 383775	Corporate Support Centre	2 October 2026	Non Key Open
Update on the Phase 2 Phosphate Mitigation Schemes To provide Cabinet with an update regarding the Phosphate Mitigation Wetland schemes	Cabinet 26 November 2026	Cabinet member culture and Environment Gemma Dando, Chief Operating Officer, Richard Vaughan, Sustainability and Climate Change Manager gemma.dando@herefordshire.gov.uk, Richard.Vaughan@herefordshire.gov.uk Tel: 01432 260192	Economy and Environment	2 October 2026	Non Key Open

Report title and purpose	Decision Maker and Due date	Lead cabinet member and officer contact(s)	Directorate	Date uploaded onto plan	Decision Type, exemptions and urgency
Recommissioning of Drugs & Alcohol Recovery Services To obtain approval to recommission drug and alcohol recovery services in Herefordshire for an initial five-year period (2028–2033), with the option to extend the contract by a further two years. (2033–2035).	Cabinet 17 December 2026	Cabinet member adults, health and wellbeing Natalie Johnson-Stanley, Public Health Lead - Substance Misuse / Tobacco Natalie.Johnson-Stanley@herefordshire.gov.uk Tel: 01432 383230	Community Wellbeing	2 October 2026	KEY Open
Cabinet Member Decisions (Key and Non Key decisions)					
Portfolio: adults, health and wellbeing					
To re-commission the home care framework in Herefordshire To approve the re-commissioning of the council's home care framework, called Services In Your Home (SIYH), in Herefordshire. The new SIYH framework needs to be operational by 1 May 2027.	Cabinet member adults, health and wellbeing 21 October 2026	Cabinet member adults, health and wellbeing Sharon Amery, Senior Commissioning Officer sharon.amery2@herefordshire.gov.uk Tel: 01432 383734	Community Wellbeing	2 October 2026	KEY Open

Report title and purpose	Decision Maker and Due date	Lead cabinet member and officer contact(s)	Directorate	Date uploaded onto plan	Decision Type, exemptions and urgency
Herefordshire Adult Social Care Prevention Strategy The purpose of the report is to approve the 2026-2036 Herefordshire Adult Social Care Prevention Strategy	Cabinet member adults, health and wellbeing 30 November 2026	Cabinet member adults, health and wellbeing David Collyer, Acting Consultant in Public Health: General Practitioner david.collyer2@herefordshire.gov.uk	Community Wellbeing	2 October 2026	KEY Open
To re-commission the Technology Enabled Care Service in Herefordshire The existing contract for the Technology Enabled Care Service (TECS), including call monitoring, ends on 31 March 2027. Therefore, any new service arrangements will need to commence from 1 April 2027.	Cabinet member adults, health and wellbeing 3 December 2026	Cabinet member adults, health and wellbeing Sharon Amery, Senior Commissioning Officer sharon.amery2@herefordshire.gov.uk Tel: 01432 383734	Community Wellbeing	2 October 2026	KEY Open
Portfolio: children and young people					

Report title and purpose	Decision Maker and Due date	Lead cabinet member and officer contact(s)	Directorate	Date uploaded onto plan	Decision Type, exemptions and urgency
Schools, Central School Services and Early Years Budget 2027/28 To approve School Forum's recommended budget proposals for school budgets, central school services and early years within the Dedicated Schools Grant (DSG) for 2027/28.	Cabinet member children and young people 27 January 2027	Cabinet member children and young people Stacey Carter, Head of Strategic Finance (Deputy S151) stacey.carter@herefordshire.gov.uk Tel: 01432 383095	Corporate Support Centre	2 October 2026	KEY Open
High Needs Budget 2027/28 To propose the High Needs Budget for 2027/28 to the Cabinet Member Children and Young People.	Cabinet member children and young people 29 March 2027	Cabinet member children and young people Stacey Carter, Head of Strategic Finance (Deputy S151) stacey.carter@herefordshire.gov.uk Tel: 01432 383095	Corporate Support Centre	2 October 2026	KEY Open
Portfolio: community services and assets					

Report title and purpose	Decision Maker and Due date	Lead cabinet member and officer contact(s)	Directorate	Date uploaded onto plan	Decision Type, exemptions and urgency
Establish a new Alternative Provision Centre capital spend To approve the spend of the capital allocation to establish a new Alternative Provision Centre	Cabinet member community services and assets 14 October 2026	Cabinet member community services and assets Quentin Mee, Head of Educational Development Quentin.Mee@herefordshire.gov.uk	Children and Young People	2 October 2026	KEY Open
Relocation of Herefordshire Pupil Referral Units Capital Spend To approve the spend of the capital allocation to relocate Herefordshire Pupil Referral Units onto a single site.	Cabinet member community services and assets 14 October 2026	Cabinet member community services and assets Quentin Mee, Head of Educational Development Quentin.Mee@herefordshire.gov.uk	Children and Young People	2 October 2026	KEY Open

Report title and purpose	Decision Maker and Due date	Lead cabinet member and officer contact(s)	Directorate	Date uploaded onto plan	Decision Type, exemptions and urgency
South Bank Close and Ivy Close Lease Arrangements To approve Midland Hearts request to rescind their lease of South Bank Close and Ivy Close. To approve the procurement of a new lease holder for these properties.	Cabinet member community services and assets Before 30 October 2026	Cabinet member community services and assets Hannah McSherry, Housing Strategy Officer Hannah.McSherry2@herefordshire.gov.uk Tel: 01432 383061	Economy and Environment	2 October 2026	KEY Open
Portfolio: economy and growth					

Report title and purpose	Decision Maker and Due date	Lead cabinet member and officer contact(s)	Directorate	Date uploaded onto plan	Decision Type, exemptions and urgency
Connect to Work Programme To approve the procurement of the Connect to Work Individual Placement and Support (IPS) Programme in Herefordshire using the Open Procedure in accordance with the Procurement Act 2023. The programme is fully funded through a grant provided by the Department for Work and Pensions (DWP). To approve the award of a contract to the bidder achieving the highest overall score against the published evaluation criteria for a period of up to three years and six months, commencing in October 2026, with a total contract value of up to £1.22 million. To delegate operational responsibility for the delivery of the Connect to Work programme in Herefordshire to the Service Directors for Economy and Growth and Education, Skills and Learning, acting in consultation with the Cabinet Member for Economy and Growth.	Cabinet member economy and growth 16 October 2026	Cabinet member economy and growth Alexia Heath, Post 16 Senior Advisor aheath1@herefordshire.gov.uk Tel: 01432383416	Economy and Environment	2 October 2026	KEY Open

Report title and purpose	Decision Maker and Due date	Lead cabinet member and officer contact(s)	Directorate	Date uploaded onto plan	Decision Type, exemptions and urgency
Skills Bootcamps Herefordshire 2027/2028 Financial Year To approve the submission of a delivery plan to the Department for Work and Pensions (DWP) for Skills Bootcamps funding of £1.5 million for the 2027/28 financial year. To agree that Herefordshire Council will act as the accountable body for the management, administration and commissioning of the funding, once approved by DWP, including any subsequent Skills Bootcamps allocations awarded to the council. To delegate to the Service Director for Economy and Growth and Service Director for Education, Skills and Learning, all operational decisions necessary to implement and deliver the programme, including the appointment of training provider(s) and the management of associated funding and contractual arrangements.	Cabinet member economy and growth 16 October 2026	Cabinet member economy and growth Alexia Heath, Post 16 Senior Advisor aheath1@herefordshire.gov.uk Tel: 01432383416	Economy and Environment	2 October 2026	KEY Open
Portfolio: environment					
Portfolio: finance and corporate services					

Report title and purpose	Decision Maker and Due date	Lead cabinet member and officer contact(s)	Directorate	Date uploaded onto plan	Decision Type, exemptions and urgency
Public Notices To approve a contract via a direct award process for the placing of public notices in newspapers circulating within Herefordshire.	Cabinet member finance and corporate services 30 October 2026	Cabinet member finance and corporate services Ed Bradford, Major Contracts Programme Director Edward.Bradford@herefordshire.gov.uk Tel: 01432 260786	Economy and Environment	2 October 2026	KEY Open
Portfolio: local engagement and community resilience					
Portfolio: roads and regulatory services					
Highway Infrastructure Asset Management Policy and Strategy To seek approval from the Cabinet Member (Roads and Regulatory Services) for the proposed revision of the Policy and Strategy for the delivery of Highway Infrastructure Asset Management. These documents establish the framework for the principles which are applied to the maintenance of our highway network.	Cabinet member roads and regulatory services 30 October 2026	Cabinet member roads and regulatory services Mark Lewis, Group Manager – Highway Asset Management mark.lewis2@herefordshire.gov.uk	Economy and Environment	2 October 2026	KEY Open

Report title and purpose	Decision Maker and Due date	Lead cabinet member and officer contact(s)	Directorate	Date uploaded onto plan	Decision Type, exemptions and urgency
Parking Enforcement Policy 2026 To approve the implementation of a revised Parking Enforcement Policy to include the policies relating to the implementation of virtual permits.	Cabinet member roads and regulatory services 30 October 2026	Cabinet member roads and regulatory services Michael Barnes, Parking Services Manager michael.barnes@herefordshire.gov.uk	Economy and Environment	2 October 2026	KEY Open
Procurement of Parking and Virtual Permitting Software To approve the procurement of Parking Enforcement and Virtual Permitting Software contract for a maximum of 5 years with an estimated value in excess of £500k .	Cabinet member roads and regulatory services 30 October 2026	Cabinet member roads and regulatory services Michael Barnes, Parking Services Manager michael.barnes@herefordshire.gov.uk	Economy and Environment	2 October 2026	KEY Open
Portfolio: transport and infrastructure					